

Sonya Smith-Valentine

Room Layout & Audio-Visual Preferences

Ms. Valentine requests the following items:

- A **well-lit stage** or riser (1-2 feet high is generally adequate for audiences under 1000)
- **Auditorium seating** is the best, with audience in the seats closest to Ms. Valentine so that she may interact with them easily. The closer the audience is to the stage, the better, as it makes it a more personal speech. If possible, please don't place any A/V equipment between the stage and the audience (e.g., projector, laptop, lectern, table).
- **Wireless Lapel or Lavalier Microphone** (Ms. Valentine uses her hands throughout the presentation and walks around the audience, so handheld and wired microphones do not work as well).
- **Professional quality sound** system whenever possible.
- **LCD Projector & Screen.** Ms. Valentine often uses an LCD projector to project PowerPoint slides. She will bring a thumb-drive with the presentation to use your equipment or can bring her own laptop.
- A small, sturdy **table** on or near the stage.
- **No podium/lectern** on the stage or between Ms. Valentine and the audience whenever possible. Ms. Valentine does not use a podium or lectern and it generally hinders interaction with the audience.

Please contact us at 877-860-2390 or info@sonyasmithvalentine.com for any further A/V discussion and to schedule a microphone check before the performance. Thank you.